Fast Query Information for PCard

PCard Website
http://tiny.cc/PCard

Public PCard Queries

Query Name	Query Description
U_PCARD_PROXY_BY_DEPT_ID	Shows department cardholders, charge limits & reconcilers
U_PCARD_CRDHLDR_FOR_PROXY	Shows all cardholders assigned to a reconciler (proxy)
U_PCARD_PROXY_FOR_CRDHLDR	Shows all reconcilers (proxy) assigned to a cardholder.
U_PCARD_UNAPPD_DEPT_ CHGS	Shows all unapproved charges for a department
U_PCARD_UNAPPD_CRDHLDR_CHGS	Shows all unapproved charges for a cardholder
U_PCARD_CHGS_POSTED_DEPT	Shows all charges posted by department
U_PCARD_CHGS_POSTED_PROJ	Shows all charges posted by project number

Contacts for PCard Services

Charlotte Eppich	(813) 974 5785	Adam Vierbickas	(813) 974 5690	Annette Bloise	(813) 974 5674
Darlene Cabina	(813) 974 3292	Janelle Cordner	(813) 974 2860	Kim Pona	(813) 974 4010
Margarita Sevilla Salameth	(813) 974 3714	Nicole Kornicks	(813) 974 8968	Robert Robinson	(813) 974 5676
Tom Woodfill	(813) 974 1378	Jim Scull	(813) 974 3334	Angelo Hernandez	(813) 974 4010

Email Address: pcard@usf.edu

Campus Mail Stop: AOC 200

Billing Address for Cardholders: 4202 E Fowler Ave, Stop AOC 200, Tampa, FL 33620

Additional Information

The bank billing cycle is from the 5th of the current month to the 4th of the following month. Charges are posted to FAST after 4pm Monday through Friday

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